



**BACKGROUND CHECKS
PERFORMED BY**
AGB Investigative Services Inc.
 2033 W. 95th St. Chicago, IL 60643
 Phone (773) 445-4300
 Fax (773) 445-4316

Northtown__ Ellison__ Wrightwood__ Civtas Ed Partners__

TCN# LS10674L6178 ____ - ____ - ____ - ____

Fingerprinting Background Investigation Authorization and Release Form

This form gives Civitas authorization to request a criminal background investigation. All candidates must have a valid unexpired government issued photo ID at the time of fingerprinting.

Last Name: _____ First Name: _____

Home Address: _____ City: _____ State/Zip: _____

Day Time Phone: ____ - ____ - ____ Date of Birth: ____/____/____

Social Security Number: ____ - ____ - ____ Birth Place: City _____ State: _____

Sex: Male or Female Race: _____

A = Asian/Pacific Islander: B = Black/African American: C = Caucasian: I = Native American/Alaskan:
 H = Hispanic U = Unknown

Height: Ft. ____ In. ____ Weight: ____ lbs Eye Color: _____ Hair Color: _____

ID/DRIVERS LICENCE # _____ STATE _____

Required Criminal Records Disclosure: the existence of a criminal record does not automatically disqualify you for employment consideration, unless it is a conviction for an enumerated crime (see attached). However, it is important that Civitas know your complete criminal history to properly evaluate your application. You must disclose it in full. Failure to disclose each conviction may result in disqualification of your application or termination of employment.

Convictions include all felony or misdemeanor convictions, weather by pleas of guilty, nolo contendere or no contest or after bench or jury trial. Convictions that result in sentences of probation, conditional discharge or imprisonment must be reported. Convictions of driving while intoxicated or under the influence (DUI), and driving on a revoked or suspended license must be reported. But, convictions that resulted in sentences of supervision in Illinois or traffic offences other than DUI or driving on a revoked or suspended license should not be reported (i.e. speeding tickets, running a red light or stop sign, driving without insurance, etc). Finally, you are not obligated to disclose sealed or expunged records of conviction or arrest.

Have you ever been convicted of any type of crime? Yes No

If yes, describe each conviction below.

Date	State	Conviction

- I, the undersigned,
1. acknowledge and verify that all information provided above is true and accurate and that I am the person named above;
 2. supply this information to authorize and enable Civitas to request a background investigation, which may include but not limited to a Criminal Conviction Information check and fingerprinting; and
 3. understand and agree that the information obtained through the background investigation will be used to determine whether employment by Civitas will be offered or continued or whether volunteer or compensated service will be approved.

Signature: _____

Date: _____